



PTA Meeting Minutes

PTA: North Side Elementary

Date: February 21, 2019

Time: 7:00pm

- I. President's Welcome
 - Jen Anson welcomed attendees and asked them to sign in. There were four members in attendance including Ali Simpson, Shauna Haley, Karen Worthington, and Amanda Dulovich. Four PTA officers were in attendance including Jamie Tum, Melissa Kurmakov, Jen Anson, and Jenn Andrews.
 - An updated 2018-2019 calendar was distributed.
- II. Principal's Comments / Teachers Remarks
 - No members of staff or administration were present.
- III. Approval of Meeting Minutes from November 2018
 - Melissa Kurmakov moved to approve the minutes and Jamie Tum seconded the motion.
- IV. Membership Report- Director of Membership- Melissa Kurmakov reported that there are no new members since the last meeting.
- V. Budget Report- Kristen Hanford was not present but sent the following budget numbers and projections.
 - The current bank account balance is \$13,606.96.
 - We are expecting approximately \$2,200 in receivables.
 - The expenses going out are expected to be approximately \$10,325.
 - The current estimated end of year balance is approximately \$5,480.
- VI. Communications Report- Director of Communications- Jamie Tum had no news to report.
- VII. Director of Events and Volunteers Report- Melissa Kurmakov had no news to report.
- VIII. Upcoming PTA Board Positions
 - Next year, Jamie Tum (Director of Communications), Jennifer Andrews (Secretary), and Meredith Bomgardner (Vice President) will be stepping down.
 - Michelle Heinbaugh and Crystal Moran will be joining the board putting it at five members. There is still room for more members if anyone is interested.
- IX. Open Committee Chair Positions
 - Yearbook
 - Spirit Sticks
 - Ice Cream Social
 - 2020 NS Pride Tshirts
 - Amanda Dulovich volunteered to co-chair this committee moving forward.
 - Book Fair
 - Jen Anson is hoping for at least a five person committee so chairs can rotate running the sale during book fair week.
 - Suggestion for a write-up of the commitment needed and offer to host a training session so that volunteers are able to run the register and other responsibilities of the fair.
 - Bake Sale
 - Teacher Luncheon

X. Program Review and Discussion

- Due to lack of volunteers, committee chairs, and budget, the PTA would like to look more closely at which programs and initiatives are the most valued by the school community. It is very likely that unless support increases, programs will need to be cut.
 - This year, teachers have been very successful in raising their own money for technology in their classrooms through the Donors Choose platform. The PTA would rather use its resources to focus on events that are inclusive of the North Side community rather than on raising funds to purchase technology.
 - Jen Anson will arrange a meeting with Mrs. Box to discuss her feelings on which programs are the most valued and if there any programs that the school would like to take on rather than the PTA.
 - The PTA needs to work on recruiting more volunteers to get involved on committees.
 1. If there were more people on a committee, the burden would be less for everyone.
 2. Consider marketing open positions at Back to School Night.
 - a. Amanda Dulovich volunteered to design flyers.
 3. Suggestion was made to have current committee chairs write up “job descriptions” for their position including expected hour commitment, skills, availability, etc to help describe the position to potential new chairs.
 - a. Melissa Kurmakov will reach our to chairs to request their write-ups.
 - An effort needs to be made to get more parents to obtain their volunteer badges so they can be more involved.
 1. Jen Anson will discuss with Mrs Box and see if there is a way for the school to host a walk-in event with the security department to make it easier for parents to get badges.
 - a. Make sure parents have the necessary paperwork beforehand. Perhaps the PTA provides the forms.
 - Initiatives which the PTA feels may need to be cut or their level of PTA participation re-evaluated
 1. Spirit Sticks- will probably be cut due to decreased interest and lack of volunteers to go into school during daytime lunch hours.
 2. Field Day and Hoops for Hearts- not PTA events. The PTA can’t afford to continue to provide food and volunteers.
 3. Teacher Luncheon- lack of committee chair volunteers.
 4. Picture Day- lack of volunteers. School and/or Lifetouch may need to be more involved in staffing.
 5. Yearbook- lack of volunteers. May need to look into the cost and requirements for Lifetouch to do the layout.

XI. Next PTA Meeting is April 24, 2019 at 7pm